



PADMAVANI ARTS & SCIENCE COLLEGE FOR WOMEN

(Affiliated to Periyar University)

Opp. Periyar University, Salem – 636 011.

Accredited by NAAC with A+ Grade (CGPA 3.44) Cycle 2

(Recognized under section 2(f) & 12(B) of UGC Act, 1956 & an ISO 9001:2015 Certified Institution)

E-mail: padmavaniarts@gmail.com

Contact No: 97877-75795

CIRCULAR

C. No: PVASCW/IQAC/2022-23/01

03.06.2022

This to inform the members of IQAC and external members the first meeting of the academic year 2022-23 is scheduled on 20.06.2022. All are requested to attend the meeting to discuss the following points at 10:00 am (Monday) at Kalpana Chawla seminar hall.

AGENDA

- 1.1 Welcome address by chairman-IQAC
- 1.2 Review on placements of previous academic year (2021-2022)
- 1.3 Alumnae feedback analysis of academic year 2021-2022 passed out students
- 1.4 Review of feedback by students about teaching methodologies and facilities supported by the institution in the academic year 2021-2022
- 1.5 Review of student result analysis for the year 2021-2022
- 1.6 Review of faculty research activities
- 1.8 IQAC action plan for the year 2022-2023
 - Examination and evaluation reforms in internal examinations
 - Industry-Institute collaboration
 - Conducting short term faculty development programme
 - Encouraging faculty for the strengthening of research cell
 - Eco-friendly practices
 - Enhancing student involvement in various activities through students wing
 - Increasing the visibility of the institution

Vote of thanks by IQAC coordinator

S. Karthick

Coordinator-IQAC
(Dr. S. KARTHICK)

R. Hari Krishnaraj 3/6/22

Chairman-IQAC
(Dr. R.HARIKRISHNARAJ)

PRINCIPAL
PADMAVANI

Arts and Science College for Women
Salem - 636 011, Tamil Nadu

Copy to:

1. The External Academic Expert Member
2. The Alumni Member
3. The Industry Expert
4. All Internal Expert Members
5. The Placement Officer
6. The Alumni Coordinator
7. The Academic Coordinator
8. The IQAC Coordinator





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Contact No: 97877-75795

Minutes of the first Internal Quality Assurance Cell (IQAC) meeting

Date: 20.06.2022

Venue: Seminar hall

Time: 10:00 AM

Members present

- Chairman : Dr. R. HARIKRISHNARAJ, Principal-PVASCW.
- External Academic Expert :
Member :
Alumni member : Ms. P. Sumathi.
Industry expert : Dr. A. Pazhanimuthu, Managing Director, AURA Biotechnologies Pvt. Ltd.
- Internal expert : Dr. A. Plalaniammal, Asst. Professor & Head, Dept. of Tamil.
Internal expert : Dr. G. Giriya, Asst. Professor & Head, Dept. of English.
Internal expert : Ms. T. Sumathi, Asst. Professor & Head, Dept. of Physics.
Internal expert : Dr. M. Jayagobi, Asst. Professor & Head, Dept. of Chemistry.
Internal expert : Dr. M. Sujatha, Asst. Professor & Head, Dept. of Mathematics.
Internal expert : Ms. R. Kirubakumari, Asst. Professor & Head, Dept. of Computer Science.
- Internal expert : Dr. S. Uma, Asst. Professor & Head, Dept. of Statistics.
Internal expert : Dr. M. Priyadharshini, Asst. Professor & Head, Dept. of Commerce.
- Internal expert : Ms. R. Valarmathi, Asst. Professor & Head, Dept. of Biotechnology.
- Internal expert : Dr. P. Ananthi, Asst. Professor & Head, Dept. of Zoology.
Internal expert : Dr. V. Kadirvelmurugan, Asst. Professor & Head, Dept. of Botany.
- Internal expert academic coordinator : Dr. M. Govindaraju, Asst. Professor, Dept. of Mathematics.
- Placement officer : Dr. N. R. Sandy, Asst. Professor, Dept. of Commerce
Coordinator-IQAC : Dr. S. Karthick, Asst. Professor, Dept. of Zoology

Item 1.1: Chairman of IQAC Dr. R. HARIKRISHNARAJ welcomed the members of IQAC for the first meeting of academic year 2022-2023 to review the academic activities and to discuss about the academic plans.





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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Item	Suggestions and Advices of Member	Outcomes of Discussion	Action to be taken
1.2 Details of students placement	Presented by Dr. N. R. Sandy Placement Officer	<ul style="list-style-type: none">The number of students placed through on campus and off campus drive in the academic year 2022-2023 was presented by the placement officer.The carrier guidance programs and soft skill development programs organized by the placement cell in the academic year 2021-2022 was presented by the placement officer.	The placement officer and coordinator to do the follow-up based on discussion/suggestion with Principal
	Suggestions given by the External Experts	<ol style="list-style-type: none">The placement data of students was not inspiring with respect to the nature of companies as well as the students placed.Recruiting companies can be invited for campus recruitment based on a particular disciplineThe placement percentage can be increased by strengthening the following placement procedures.<ul style="list-style-type: none">A structured feedback about the student performance during the placement to be prepared and obtained from all the recruiters.The placement cell can conduct a screening process and then send the best students to campus interviews to ensure a better placement. <ul style="list-style-type: none">More number of soft skill	



		<p>training sessions to prepare the students for employment can be arranged by the placement cell.</p> <ul style="list-style-type: none"> • The staff from HR department of the various potential companies can be invited to address the students about the skill sets required by the company. It can be planned as an interactive session with students. <p>The following suggestions were given on students training and internship programs.</p> <ol style="list-style-type: none"> 1. Students who undergo internship have a better opportunity to get placed. A correlation could be made between the internship and placement. 2. Internships could be made mandatory and integrated with the curriculum. The internships should be offered based on the interest of the students. 3. Placement cell can interact with students to share their knowledge about the various internship and training programs. 4. Career planning and guidance can be offered to the outgoing students based on their need. A diagnostic tool can be designed to map the skill sets of the students or the students can be encouraged to take online personality test. 5. More number of common programs on career counselling can be organized for students with renowned resource persons in the field. 	
1.3 Alumnae Feedback analysis	Presented by Alumni Coordinator	The alumni feedback analysis outcome presented to the members in the meeting	All HoD's, Academic Coordinator as decided to take



			necessary action to alumni feedback
1.4 Students Feedback on Teaching	Presented by Academic Coordinator	The students feedback on teaching has been examined and the results are presented to the members in the meeting -Alumni suggested to use more ICT tools	All HoD's, Academic Coordinator as decided to take necessary action to alumni feedback
1.5 Review of Usage of ICT in Teaching and Learning	Presented by Academic Coordinator	In the Academic year 2022-23 all the faculties are instructed to utilize ICT tools for delivering their lecture. It was monitored by the academic coordinator. -Industry expert suggested the faculties to develop the course materials.	All HoD's, Academic Coordinator as decided to take necessary action
1.6 Student Results for the Academic Year 2021-2022	Presented by Academic Coordinator	The results of the students of the academic year 2021- 2022 was presented before the members of IQAC -The experts appreciated the results and put forth their suggestion regarding, securing more University Ranks in the upcoming Examinations	All HoD's, Academic Coordinator as decided to take necessary action
1.7 Faculty Research Activities in the academic year 2022-2023	Presented by R&D Team	Research findings of the faculty that were presented/participated in the Conferences, Publication of their renowned reputed journals and project proposals submitted to various funding agencies had been presented by the R & D	The experts encouraged to have high number of publications
1.8 Action Plan for the Academic Year for the 2022 – 2023	Presented by IQAC Coordinator	The action plan for the year 2021 -2022 was presented by the IQAC coordinator for suggestions and effective implementation -Reforms in conducting and evaluating IE were suggested by the Academic coordinator which would develop the performance of students in the University Examinations -Academic coordinator suggested to organize more Value Added Courses/ Seminar to improve the Technical Skills of Students -Alumni Member suggested that they would help more	All HOD's R & D Team, Placement officer, Coordinator-Internal Examination



		<p>Placement/Entrepreneurship Oriented Programs in order to get better Employment</p> <p>-academic coordinator suggested that HOD's should come up with events that would refresh the students minds/that would improve their concentration in studies.</p> <p>-Academic Coordinator recommended that conducting academic audit every year to provide effective teaching and Learning methods to the students.</p>	
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The first meeting of IQAC ended at 1.00 p.m. after the IQAC coordinator delivered the vote of thanks to the members. The minutes of the meeting was summarized by Dr. S. Karthick – Coordinator- IQAC.

S. Karthick

Coordinator – IQAC
(Dr. S. KARTHICK)

R. Hari Krishnaraj

Chairman - IQAC
(Dr. R.HARIKRISHNARAJ)



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CIRCULAR

C. No: PVASCW/IQAC/2022-23/02

07.07.2022

This to inform the members of IQAC and external members the first meeting of the academic year 2022-23 is scheduled on 20.07.2022. All are requested to attend the meeting to discuss the following points at 10:00 am (Monday) at Kalpana Chawla seminar hall.

AGENDA

- 1.1 Welcome address by chairman-IQAC
- 1.2 Review on placements of previous academic year (2021-2022)
- 1.3 Alumnae feedback analysis of academic year 2021-2022 passed out students
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 - Eco-friendly practices
 - Enhancing student involvement in various activities through students wing
 - Increasing the visibility of the institution

Vote of thanks by IQAC coordinator.

S. Karthick

Coordinator-IQAC
(Dr. S. KARTHICK)

R. Harikrishnaraj
7/7/22

Chairman-IQAC
(Dr. R.HARIKRISHNARAJ)

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Contact No: 97877-75795

Minutes of the first Internal Quality Assurance Cell (IQAC) meeting

Date: 20.07.2022

Venue: Seminar hall

Time: 10:00 AM

Members present

Chairman	: Dr. R. HARIKRISHNARAJ, Principal-PVASCW.
External Academic Expert	
Member	
Alumni member	: Ms. P. Sumathi.
Industry expert	: Dr. A. Pazhanimuthu, Managing Director, AURA Biotechnologies Pvt. Ltd.
Internal expert	: Dr. A. Plalaniammal, Asst. Professor & Head, Dept. of Tamil.
Internal expert	: Dr. K. S. Mohanapriya, Asst. Professor & Head, Dept. of English.
Internal expert	: Ms. T. Sumathi, Asst. Professor & Head, Dept. of Physics.
Internal expert	: Dr. M. Jayagobi, Asst. Professor & Head, Dept. of Chemistry.
Internal expert	: Dr. M. Sujatha, Asst. Professor & Head, Dept. of Mathematics.
Internal expert	: Ms. R. Kirubakumari, Asst. Professor & Head, Dept. of Computer Science.
Internal expert	: Dr. S. Uma, Asst. Professor & Head, Dept. of Statistics.
Internal expert	: Dr. M. Priyadharshini, Asst. Professor & Head, Dept. of Commerce.
Internal expert	: Ms. R. Valarmathi, Asst. Professor & Head, Dept. of Biotechnology.
Internal expert	: Dr. P. Ananthi, Asst. Professor & Head, Dept. of Zoology.
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Placement officer	: Dr. T. Sandy, Asst. Professor, Dept. of Biotechnology
Coordinator-IQAC	: Dr. S. Karthick, Asst. Professor, Dept. of Zoology

Item 1.1: Chairman of IQAC Dr. R. HARIKRISHNARAJ welcomed the members of IQAC for the second meeting of academic year 2022-2023 to review the academic activities and to discuss about the academic plans.





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	Suggestions given by the External Experts	<ol style="list-style-type: none">The placement data of students was not inspiring with respect to the nature of companies as well as the students placed.Recruiting companies can be invited for campus recruitment based on a particular disciplineThe placement percentage can be increased by strengthening the following placement procedures.<ul style="list-style-type: none">A structured feedback about the student performance during the placement to be prepared and obtained from all the recruiters.The placement cell can conduct a screening process and then send the best students to campus interviews to ensure a better placement. <ul style="list-style-type: none">More number of soft skill training sessions to prepare the students for employment can be	



		<p>arranged by the placement cell.</p> <ul style="list-style-type: none"> • The staff from HR department of the various potential companies can be invited to address the students about the skill sets required by the company. It can be planned as an interactive session with students. <p>The following suggestions were given on students training and internship programs.</p> <ol style="list-style-type: none"> 1. Students who undergo internship have a better opportunity to get placed. A correlation could be made between the internship and placement. 2. Internships could be made mandatory and integrated with the curriculum. The internships should be offered based on the interest of the students. 3. Placement cell can interact with students to share their knowledge about the various internship and training programs. 4. Career planning and guidance can be offered to the outgoing students based on their need. A diagnostic tool can be designed to map the skill sets of the students or the students can be encouraged to take online personality test. 5. More number of common programs on career counselling can be organized for students with renowned resource persons in the field. 	
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		<p>get better Employment -academic coordinator suggested that HOD's should come up with events that would refresh the students minds/that would improve their concentration in studies. -Academic Coordinator recommended that conducting academic audit every year to provide effective teaching and Learning methods to the students.</p>	
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The second meeting of IQAC ended at 1.00 p.m. after the IQAC coordinator delivered the vote of thanks to the members. The minutes of the meeting was summarized by Dr. S. Karthick – Coordinator- IQAC.

S. Karthick

**Coordinator – IQAC
(Dr. S. KARTHICK)**

R. Hari Krishnaraj

**Chairman - IQAC
(Dr. R.HARIKRISHNARAJ)**

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CIRCULAR

C. No: PVASCW/IQAC/2022-23/03

04.08.2022

This to inform the members of IQAC and external members the first meeting of the academic year 2022-23 is scheduled on 26.08.2022. All are requested to attend the meeting to discuss the following points at 10:00 am (Monday) at Kalpana Chawla seminar hall.

AGENDA

- 1.1 Welcome address by chairman-IQAC
- 1.2 Review on placements of previous academic year (2021-2022)
- 1.3 Alumnae feedback analysis of academic year 2021-2022 passed out students
- 1.4 Review of feedback by students about teaching methodologies and facilities supported by the institution in the academic year 2021-2022
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 - Conducting short term faculty development programme
 - Encouraging faculty for the strengthening of research cell
 - Eco-friendly practices
 - Enhancing student involvement in various activities through students wing
 - Increasing the visibility of the institution

Vote of thanks by IQAC coordinator.



Coordinator-IQAC
(Dr. S. KARTHICK)



Chairman-IQAC
(Dr. R.HARIKRISHNARAJ)

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Minutes of the first Internal Quality Assurance Cell (IQAC) meeting

Date: 26.08.2022

Venue: Seminar hall

Time: 10:00 AM

Members present

- Chairman : Dr. R. HARIKRISHNARAJ, Principal-PVASCW.
- External Academic Expert
Member : Dr. R. HARIKRISHNARAJ, Principal-PVASCW.
- Alumni member : Ms. P. Sumathi.
- Industry expert : Dr. A. Pazhanimuthu, Managing Director, AURA Biotechnologies Pvt. Ltd.
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- Placement officer : Dr. T. Sandy, Asst. Professor, Dept. of Biotechnology
- Coordinator-IQAC : Dr. S. Karthick, Asst. Professor, Dept. of Zoology

Item 1.1: Chairman of IQAC Dr. R. HARIKRISHNARAJ welcomed the members of IQAC for the third meeting of academic year 2022-2023 to review the academic activities and to discuss about the academic plans.





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The third meeting of IQAC ended at 1.00 p.m. after the IQAC coordinator delivered the vote of thanks to the members. The minutes of the meeting was summarized by Dr.S. Karthick – Coordinator- IQAC.

S. Karthick

**Coordinator – IQAC
(Dr.S. KARTHICK)**

R. Harikrishnaraj

**Chairman - IQAC
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CIRCULAR

C. No: PVASCW/IQAC/2022-23/04

06.01.2023

This to inform the members of IQAC and external members the first meeting of the academic year 2022-23 is scheduled on 23.01.2023. All are requested to attend the meeting to discuss the following points at 10:00 am (Monday) at Kalpana Chawla seminar hall.

AGENDA

- 1.1 Welcome address by chairman-IQAC
- 1.2 Review on placements of previous academic year (2021-2022)
- 1.3 Alumnae feedback analysis of academic year 2021-2022 passed out students
- 1.4 Review of feedback by students about teaching methodologies and facilities supported by the institution in the academic year 2021-2022
- 1.5 Review of student result analysis for the year 2021-2022
- 1.6 Review of faculty research activities
- 1.8 IQAC action plan for the year 2022-2023
 - Examination and evaluation reforms in internal examinations
 - Industry-Institute collaboration
 - Conducting short term faculty development programme
 - Encouraging faculty for the strengthening of research cell
 - Eco-friendly practices
 - Enhancing student involvement in various activities through students wing
 - Increasing the visibility of the institution

Vote of thanks by IQAC coordinator.

S. Kartick

**Coordinator-IQAC
(Dr. S. KARTHICK)**

R. Harikrishnaraj 6/1/23

**Chairman-IQAC
(Dr. R.HARIKRISHNARAJ)**

Copy to:

1. The External Academic Expert Member
2. The Alumni Member
3. The Industry Expert
4. All Internal Expert Members
5. The Placement Officer
6. The Alumni Coordinator
7. The Academic Coordinator
8. The IQAC Coordinator



**PRINCIPAL
PADMAVANI
Arts and Science College for Women
Salem - 636 011, Tamil Nadu**



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(Recognized under section 2(f) & 12(B) of UGC Act, 1956 & an ISO 9001:2015 Certified Institution)

E-mail: padmavaniarts@gmail.com

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Minutes of the first Internal Quality Assurance Cell (IQAC) meeting

Date: 23.01.2023

Venue: Seminar hall

Time: 10:00 AM

Members present

- Chairman : Dr. R. HARIKRISHNARAJ, Principal-PVASCW.
- External Academic Expert Member
- Alumni member : Ms. P. Sumathi.
- Industry expert : Dr. A. Pazhanimuthu, Managing Director, AURA Biotechnologies Pvt. Ltd.
- Internal expert : Dr. A. Plalanimmal, Asst. Professor & Head, Dept. of Tamil.
- Internal expert : Dr. K. S. Mohanapriya, Asst. Professor & Head, Dept. of English.
- Internal expert : Ms. T. Sumathi, Asst. Professor & Head, Dept. of Physics.
- Internal expert : Dr. M. Jayagobi, Asst. Professor & Head, Dept. of Chemistry.
- Internal expert : Dr. M. Sujatha, Asst. Professor & Head, Dept. of Mathematics.
- Internal expert : Ms. R. Kirubakumari, Asst. Professor & Head, Dept. of Computer Science.
- Internal expert : Dr. S. Uma, Asst. Professor & Head, Dept. of Statistics.
- Internal expert : Dr. M. Priyadarshini, Asst. Professor & Head, Dept. of Commerce.
- Internal expert : Ms. R. Valarmathi, Asst. Professor & Head, Dept. of Biotechnology.
- Internal expert : Dr. P. Ananthi, Asst. Professor & Head, Dept. of Zoology.
- Internal expert : Dr. V. Kadirvelmurugan, Asst. Professor & Head, Dept. of Botany.
- Internal expert academic coordinator : Dr. M. Govindaraju, Asst. Professor, Dept. of Mathematics.
- Placement officer : Dr. T. Sandy, Asst. Professor, Dept. of Biotechnology
- Coordinator-IQAC : Dr. S. Karthick, Asst. Professor, Dept. of Zoology

Item 1.1: Chairman of IQAC Dr. R. HARIKRISHNARAJ welcomed the members of IQAC for the fourth meeting of academic year 2022-2023 to review the academic activities and to discuss about the academic plans.





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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Item	Suggestions and Advices of Member	Outcomes of Discussion	Action to be taken
1.2 Details of students placement	Presented by Dr. T. Natarajan Placement Officer	<ul style="list-style-type: none">The number of students placed through on campus and off campus drive in the academic year 2021-2022 was presented by the placement officer.The carrier guidance programs and soft skill development programs organized by the placement cell in the academic year 2021-2022 was presented by the placement officer.	The placement officer and coordinator to do the follow-up based on discussion/suggestion with Principal
	Suggestions given by the External Experts	<ol style="list-style-type: none">The placement data of students was not inspiring with respect to the nature of companies as well as the students placed.Recruiting companies can be invited for campus recruitment-based on a particular disciplineThe placement percentage can be increased by strengthening the following placement procedures.<ul style="list-style-type: none">A structured feedback about the student performance during the placement to be prepared and obtained from all the recruiters.The placement cell can conduct a screening process and then send the best students to campus interviews to ensure a better placement. <ul style="list-style-type: none">More number of soft skill training sessions to prepare the students for employment can be	



		<p>arranged by the placement cell.</p> <ul style="list-style-type: none"> • The staff from HR department of the various potential companies can be invited to address the students about the skill sets required by the company. It can be planned as an interactive session with students. <p>The following suggestions were given on students training and internship programs.</p> <ol style="list-style-type: none"> 1. Students who undergo internship have a better opportunity to get placed. A correlation could be made between the internship and placement. 2. Internships could be made mandatory and integrated with the curriculum. The internships should be offered based on the interest of the students. 3. Placement cell can interact with students to share their knowledge about the various internship and training programs. 4. Career planning and guidance can be offered to the outgoing students based on their need. A diagnostic tool can be designed to map the skill sets of the students or the students can be encouraged to take online personality test. 5. More number of common programs on career counselling can be organized for students with renowned resource persons in the field. 	
1.3 Alumnae Feedback analysis	Presented by Alumni Coordinator	The alumni feedback analysis outcome presented to the members in the meeting	All HoD's, Academic Coordinator as decided to take necessary action to alumni feedback



1.4 Students Feedback on Teaching	Presented by Academic Coordinator	The students feedback on teaching has been examined and the results are presented to the members in the meeting -Alumni suggested to use more ICT tools	All HoD's, Academic Coordinator as decided to take necessary action to alumni feedback
1.5 Review of Usage of ICT in Teaching and Learning	Presented by Academic Coordinator	In the Academic year 2022-23 all the faculties are instructed to utilize ICT tools for delivering their lecture. It was monitored by the academic coordinator. -Industry expert suggested the faculties to develop the course materials.	All HoD's, Academic Coordinator as decided to take necessary action
1.6 Student Results for the Academic Year 2021-2022	Presented by Academic Coordinator	The results of the students of the academic year 2021- 2022 was presented before the members of IQAC -The experts appreciated the results and put forth their suggestion regarding, securing more University Ranks in the upcoming Examinations	All HoD's, Academic Coordinator as decided to take necessary action
1.7 Faculty Research Activities in the academic year 2022-2023	Presented by R&D Team	Research findings of the faculty that were presented/participated in the Conferences, Publication of their renowned reputed journals and project proposals submitted to various funding agencies had been presented by the R & D	The experts encouraged to have high number of publications
1.8 Action Plan for the Academic Year for the 2022 – 2023	Presented by IQAC Coordinator	The action plan for the year 2021 -2022 was presented by the IQAC coordinator for suggestions and effective implementation -Reforms in conducting and evaluating IE were suggested by the Academic coordinator which would develop the performance of students in the University Examinations -Academic coordinator suggested to organize more Value Added Courses/ Seminar to improve the Technical Skills of Students -Alumni Member suggested that they would help more Placement/Entrepreneurship Oriented Programs in order to	All HOD's R & D Team, Placement officer, Coordinator-Internal Examination



		<p>get better Employment -academic coordinator suggested that HOD's should come up with events that would refresh the students minds/that would improve their concentration in studies. -Academic Coordinator recommended that conducting academic audit every year to provide effective teaching and Learning methods to the students.</p>	
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The fourth meeting of IQAC ended at 1.00 p.m. after the IQAC coordinator delivered the vote of thanks to the members. The minutes of the meeting was summarized by Dr.S. Karthick – Coordinator- IQAC.

S. Karthick

Coordinator – IQAC
(Dr.S. KARTHICK)

R. Harikrishnaraj

Chairman - IQAC
(Dr. R.HARIKRISHNARAJ)



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